



TERMS OF REFERENCE (TOR)

FIOVANA RESEARCH AND LEARNING CONSULTANCY

Country: Madagascar

Project: FIOVANA

Location: Remote

Position Title: Research and Learning Consultant

Supervisor: Acting Food Security Coordinator/Strategic Learning Lead

Working Days: 18

Position Summary

The Research and Learning Consultant will support the research and learning component for the FIOVANA Project, ensuring the quality of research and learning activities and deliverables under the supervision of the Acting Food Security Coordinator/Strategic Learning Lead. This consultancy will help to fill a critical gap during a staffing transition. The consultant is expected to work closely with the Acting Food Security Coordinator/Strategic Learning Lead and ADRA International's Senior KM Advisor to complete tasks.

Job description

The Consultant will support the FIOVANA project with various research and learning activities, tasks, and deliverables, guided by a workplan developed by the Acting Food Security Coordinator/Strategic Learning Lead and weekly check-ins. Support activities, tasks, and deliverables may include, but are not limited to:

- Supporting FIOVANA's Refine & Implement (R&I) Year After Action Review (AAR) analysis and reporting process in collaboration with the TECHNICAL DCOP /Strategic Learning Lead and ADRA International's Senior KM Advisor, including,
- Organizing and conducting Key Informant Interviews (KIIs)
- Developing and populating the analysis matrix in Excel (or setting up an Nvivo project) with all data from previous AAR discussions and KIIs
- Conducting analysis of the data
- Developing a report template
- Developing the first draft of the report
- Revising and finalizing the report
- Presenting findings to the FIOVANA/ADRA teams

Qualifications

- Master's Degree in International Relations, Statistics, social sciences, or other field relevant to this scope of work (preferred);
- Bachelor's Degree in International Relations, Statistics, social sciences, or other field relevant to this scope of work (required)



- Minimum of 8-10 years of development experience (required)
- Proven experience with qualitative methods, namely qualitative interview, and analysis skills (required)
- Strong written and verbal communication and presentation skills (required)
- Proficient in the Microsoft suite of applications and tools, particularly Excel and PowerPoint (required)
- Proficient in NVivo qualitative analysis software (preferred)
- Proven experience supporting USAID-funded projects, particularly RFSAs (preferred)
- Excellent knowledge of English